



# The Lock, Stock & Barrel

Imagine having an ally who knows exactly how to bring your dream event to life, handling every little detail so you can simply soak in the joy of the moment. That's what our Full Service package is all about. With our expert planning, design guidance, and comprehensive support, we're here every step of the way to craft an event that's as unique and extraordinary as you are.



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## Full Service Planning

|                              |                                                                                                                                                                                                                                                                                                                 |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Vendor Virtuosos</b>      | <ul style="list-style-type: none"><li>• Hiring and management of all vendors</li><li>• Vendor Contract and Payment Management</li></ul>                                                                                                                                                                         |
| <b>Expert Guidance</b>       | <ul style="list-style-type: none"><li>• Vendor recommendations, templates and personal timelines</li><li>• Event Consulting throughout the entire planning process</li><li>• Planner attendance at all vendor meetings</li></ul> <i>Discounted Event Consulting and Set Up Services for an ancillary event.</i> |
| <b>Design Focused</b>        | <ul style="list-style-type: none"><li>• Professional event design and comprehensive mood board production</li><li>• Event Website Design<ul style="list-style-type: none"><li>◦ Including RSVP and Guest List Management</li></ul></li></ul>                                                                    |
| <b>Blueprints to Success</b> | <ul style="list-style-type: none"><li>• Creation of personalized budget proposals and distribution of event timeline and floor plans.</li></ul>                                                                                                                                                                 |
| <b>On-Site Heroes</b>        | <ul style="list-style-type: none"><li>• Venue site visit</li><li>• Ceremony rehearsal management</li><li>• 10-Hours with your Lead Planner and two Assistant Coordinators on the event day</li></ul>                                                                                                            |
| <b>Detail Masters</b>        | <ul style="list-style-type: none"><li>• Overseeing setup, breakdown and decor placement</li><li>• Managing overall event flow, vendor arrival, tasks and questions</li></ul>                                                                                                                                    |
| <b>Just-In-Case</b>          | <ul style="list-style-type: none"><li>• With our wedding emergency kit, we're ready for anything!</li></ul>                                                                                                                                                                                                     |

**\$6,400**